Readiness Checklist:
Team Development

Before you begin the assessment associated with this course, use the checklist below to ensure that you fully understand the course concepts and can complete the tasks associated with each one.

✓ Identify the three learning styles and the approach that best serves each style. Evaluate and/or provide examples of each.

✓ Distinguish between the different types of learning curves. Describe how each can be used to understand and adjust learning timelines.

✓ Identify the six types of training, and explain when each type is most appropriate.

✓ Identify the stages of team development, and explain what happens in each stage.

✓ List and characterize the challenges and benefits of working with and for virtual teams.

✓ Summarize the characteristics of high-performing teams, and address the challenges they face.

✓ Compare and contrast the two models for evaluating training program effectiveness, and detail the tools used by each.

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✓ Distinguish between development, training, coaching, and mentoring. Explain when each may be needed.

✓ Outline the steps of team development and show how they link to team dynamics.

✓ Compare and contrast the different types of training and training delivery methods. Discuss the strengths and weaknesses of each.

✓ Recognize the steps needed to develop and enhance effective training programs. Specify which tools to use to identify if training is needed.

✓ Recall the steps involved in training needs analysis, and identify the tools needed to facilitate training and team development.