

Readiness Checklist: Tailoring and Adaptability

Before you begin the assessment associated with this course, use the checklist below to ensure that you fully understand the course concepts and can complete the tasks associated with each one.



Define tailoring and adaptability. Compare and contrast the similarities and differences between them, and provide examples of each.



Identify four reasons why projects should be tailored and the benefits each reason would provide.



Detail when tailoring should be applied (i.e., at what stage and how often in each stage).



Determine the scope of tailoring your project would need. Outline what questions to ask, when to ask those questions, and what documentation you will need to capture your answers.



Classify the types of dependencies associated with tailoring, and present examples of each type.



List the steps of the tailoring process, and specify what happens in each step. Identify how long each step will take, as well as guidelines that can help at each stage.



Summarize what parts of the project environment you should assess as you begin tailoring. Determine when assessments of those areas should take place.

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Outline the nine steps and three areas of the Project Management Institute®'s structured tailoring process, and clarify why a structured approach could be helpful.



Explain why monitoring and documenting a tailored process is important and valuable for effective project management.